

Student's Name				Parent's/Guardian's Signature			
Address				Phone			
City	State	ZIP	Student's ID #				
Parent's/Guardian's Email Address							

Please circle one					
GRADE					
1	2	3	4	5	6
QUARTER					
1	2	3	4		

Attendance

Number of class days this quarter _____ Date quarter started _____ Date quarter ended _____

Please Note: BJU Press materials must be used in all areas.

GRADE ENTRIES: For each subject, enter a weekly summary percentage grade. Each weekly summary should reflect the cumulative average of daily work, tests, and projects. Consult the "Grading and Reporting Instructions" for complete details and important instructions.

UPON COMPLETION: Make a photocopy to retain for your records and promptly send the form to the AHE office.

Course of Study

weekly summary specific course	1	2	3	4	5	6	7	8	9	# tests given	Final Percentage Grade
Bible											%
Reading											%
English											%
Math											%
Science											%
Handwriting											%
Heritage Studies											%
Spelling											%

Explanation of Grading

A = Excellent 93–100	B = Good 85–92	C = Average 77–84	D = Below Average 70–76	E = Unsatisfactory 69–below
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Dates for Submitting Grade Reporting Forms

	1st Quarter	2nd Quarter/1st Semester	3rd Quarter	4th Quarter/2nd Semester
Ending Date	October 14, 2011	December 23, 2011	March 9, 2012	May 11, 2012
Grades Due	October 28, 2011	January 6, 2012	March 23, 2012	May 25, 2012
Late Fee Charged*	November 15, 2011	January 20, 2012	April 6, 2012	June 8, 2012

*A late reporting fee of \$25 must accompany each Grade Reporting Form sent after the deadlines. Two marking periods of unrecorded grades will result in withdrawal from AHE (all fees nonrefundable).

Elementary (Grades 1-6) are due every quarter.

