Getting Started
Returning the Hard Drive

If you are returning the Hard Drive for a reason other than lease expiration, please call our Customer Service Department at 800.845.5731.

1. Uninstall the Distance Learning Application and disconnect the Hard Drive.

2. Place the Hard Drive, AC power cords, hard-drive holder, and USB 2.0 cable back into the original packaging.

3. Please refer to the Important Information sheet for complete return shipping instructions.
Welcome!

Congratulations on your choice of BJU Press Distance Learning. On this Hard Drive, you have all the Distance Learning lessons for an entire grade level. The Hard Drive is USB 2.0 compliant and works with any personal computer running Microsoft Windows XP, Vista, 7, 8, or 10, excluding Windows RT.

Minimum System Requirements

- Pentium class, 1 GHz PC or equivalent
- Windows XP, Vista, 7, 8, or 10, excluding Windows RT
- 512MB RAM or as required by system*
- Available USB 2.0 port
- 1024 x 768 resolution for best viewing
- External speakers with adjustable volume control strongly encouraged

Installation requirements: No tools, special equipment, or drivers are required.

* Those using Windows Vista, 7, 8, or 10 will need a minimum of 1 GB of RAM.
2 GB is recommended for optimum efficiency.
What’s Inside the Box

This guide includes instructions for using the Hard Drive with Windows computers. You may also want to consult your computer’s user manual to determine whether there are any additional instructions related to the installation and use of USB devices.
Taking a Look at Your Hard Drive

**DC 12V Power Jack**
DC-IN socket for connecting the AC power cord to the Hard Drive

**USB Port**
USB 2.0 compliant interface for connecting the Hard Drive to your computer

**Power Switch**
This powers the Hard Drive on or off.

*Note:* On some models this is the switch for the cooling fan. The power switch is the clear button on the front of the drive.

- Actual drive model may vary
Nine Simple Steps to Install

If you have multiple user accounts on your computer, install the Hard Drive using the Administrator’s Account so that all other users will be able to run it. Before installing the Distance Learning Application, turn on your computer and **make sure your computer’s clock is correctly set**. This will ensure correct Hard Drive function since the Distance Learning Application is a time-based device.

1. Remove the Hard Drive from its box and attach the rubber pads to the flat surface of the drive. Lay the drive flat for increased stability. **Warning:** To avoid overheating, do not lay the Hard Drive on top of your computer tower. *(Save the box. You will need to mail the Hard Drive back to us in the original packaging.)*

2. Locate your USB port. It should be on the side or the back of your PC. Insert the rectangular end of the cable into your computer’s USB port and the square end into the Hard Drive as shown.
3. Connect the power cord to the DC-IN jack on the Hard Drive. Connect the adapter’s power plug to a live AC outlet or power strip. (Use only the power cord that came with the Hard Drive. Using a different cord may damage the Hard Drive.)

4. Turn on the Hard Drive. Wait a few moments for your computer to recognize the device.

5. Open My Computer or Computer. Find the new drive with name HSAT## (grade level) and double-click on it.

6. Double-click on Setup.bat.
7. Follow the instructions in the easy installation wizard. Click “next” for the first few screens, and then read the user agreement and click “I agree.” You must accept the user agreement for the installation to continue. Click “finish.”

8. You will see a loading bar as the wizard installs the Distance Learning components onto your PC. When the installation is complete, a Distance Learning icon should appear on your desktop.

**Note:** If a small black box appears prompting you to choose between two HSAT drives, please do the following:
- Determine the drive letter of the HSAT drive (e.g., “E” or “F”).
- Click in the black box with your mouse.
- Type the corresponding number and press the “Enter” key.
This commonly occurs when two Distance Learning Hard Drives are connected to the same computer.

Playing a Lesson for the First Time

1. Double-click the desktop icon to open your Distance Learning Application.

2. Here you will see a list of subjects. Click on a particular subject to see a list of lessons under that subject.

3. **Single-click** the title of the lesson that you want to view. **Note:** If you double-click, multiple viewers will open and play simultaneously. If this happens, close all windows but the one you wish to view.
4. The buttons can be used to play faster or slower (without sound) or to skip to the beginning of the lesson. The easiest way to navigate through a lesson is to use the timeline slider to rewind or fast-forward.

5. When you have finished watching the lesson, close the video-player window. Then click the check box to mark it as “viewed.” We recommend keeping an additional written record.
**Disconnecting the Hard Drive**

While the computer is powered on, it is recommended that you stop the Hard Drive from running before disconnecting or powering off the drive.

1. In the lower right-hand corner of the screen, double-click the “Safely Remove Hardware” icon.

2. In the “Safely Remove Hardware” window that appears, select the Hard Drive and then click “Stop.”

3. When Windows notifies you that it is safe to do so, unplug the Hard Drive from your computer or power off the drive.

**Uninstalling the Distance Learning Application**

1. Go to Programs, then BJU Press Distance Learning V2, and click “Uninstall Grade #.”

2. In the uninstall wizard, click “next” twice and then click “uninstall.”

3. A warning will appear. If you click “yes,” all grades of BJU Press Distance Learning on Hard Drive will be deleted from your computer. For instance, if you have installed Grade 5 and Grade 2 hard drives and you uninstall the Grade 2 hard drive, both grades will be removed from your computer. If you click “no,” only the grade being uninstalled will be removed.

4. Click “finish.”
Specifications
- **Interface:** USB 2.0 compliant
- **Connector:** USB 2.0 compliant, 4-pin, B-type
- **Data Transfer Rate:** USB 2.0 up to 480 Mb/sec
- **Power Supply:** 12Vdc, 1.5A
- **Operating Temperature:** 41-95 degrees F (5-35 degrees C)
- **Relative Humidity:** 20-80%, non-condensing
- **Operating System:** Windows XP, Vista, 7, 8, or 10, excluding Windows RT
- **Dimensions:** 8.0 in. (203.2 mm) x 1.63 in. (41.28 mm) x 5.25 in. (133.35 mm)
- **Weight:** Approximately 2.75 lb. (1.03 kg). Actual weight depends on drive capacity

Technical Support
For technical help with your Hard Drive, please call **800.845.5731**.

FAQs and More Information