

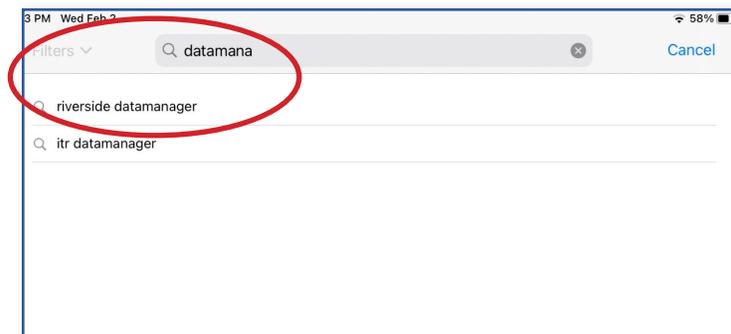
Student Test App Instructions for iPad App

NOTE: If you already have *DataManager* from a previous year, please use the instructions for removing the app at the end of this document, then use the instructions below to download the latest version.

1. Tap the icon on the iPad to launch the App Store.

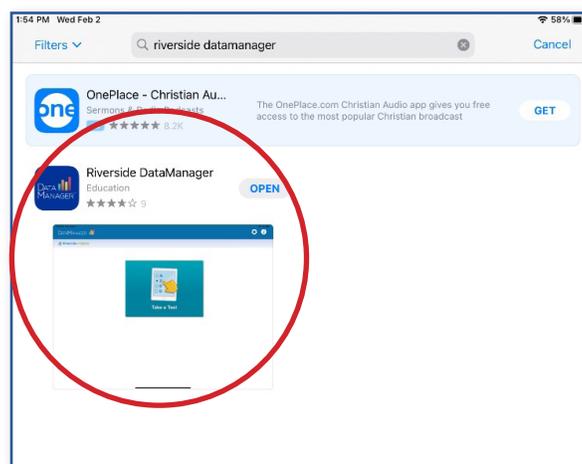


2. Search for "DATAMANAGER" in the search field.



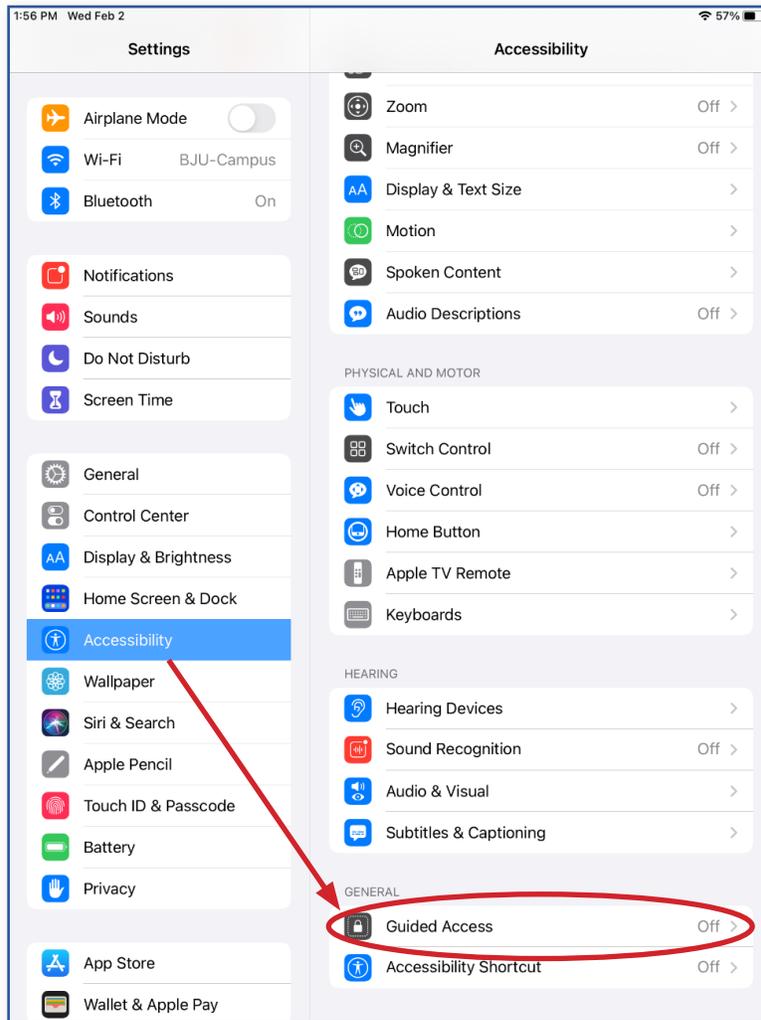
And select "riverside datamanager."

3. Download *DataManager*.



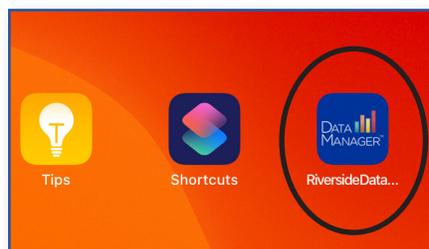
4. Before beginning testing, disable Guided Access.

Tap the Settings icon  and then Accessibility. Scroll to Guided Access under General.

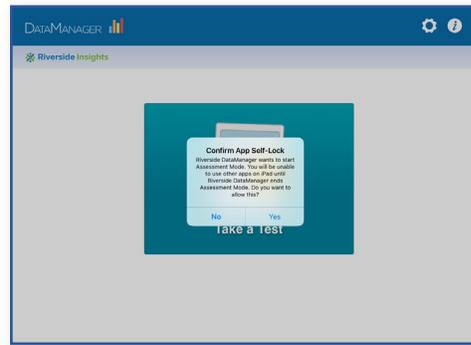
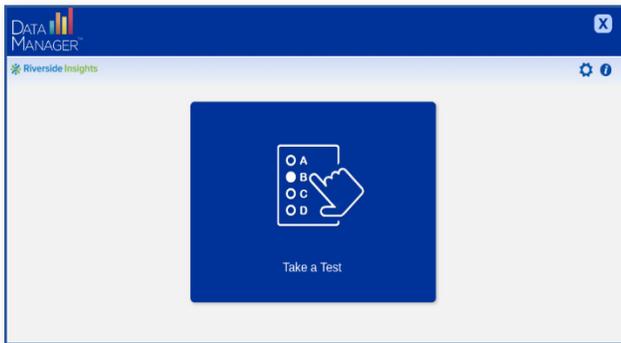


5. Tap Guided Access and toggle off.

6. When opening the test, tap the *DataManager* icon to open the app window.



7. Tap Take a Test. On test day, **you must select Yes for Confirm App Self-Lock.*** The student will be locked in the test until it is over.



8. Sign in by adding Student ID and Session Code on the **right side of the page** (provided via email), rather than by filling in name, birthdate, and so forth.

To remove the testing app:

1. Hold your finger on the icon for the *DataManager* app until you see an option to delete the app.
2. Delete the *DataManager* app.

If you have any questions or need assistance, contact BJU Press Testing & Evaluation by phone at 800.845.5731 or by email at onlinetesting@bjupress.com.

*If you click Yes to Confirm Self-Lock before your test day, use the back button in the top right of the login screen to exit the testing platform. This option will not be available during testing.